

LEASE ADMINISTRATION SERVICES

HANDS - ON MANAGEMENT

Lease administration services let companies better manage real estate commitments, which often represent one of their largest expenses. Newsec can keep track of critical dates on lease contracts, identify negotiation opportunities and take care of accounting compliance. That helps increase efficiency, avoid risks and create savings opportunities.

Our lease management services bring best market practices to bear on a company's real estate lease agreements and utilities.



- Lease review and abstracting
- Accounting and processing
- Lease audits



- Lease renewal options
- Repairs and maintenance cost inspection



- Occupancy cost analysis
- Operating expense review
- Document storage and maintenance.

SCOPE OF SERVICES



5
OBJECTS

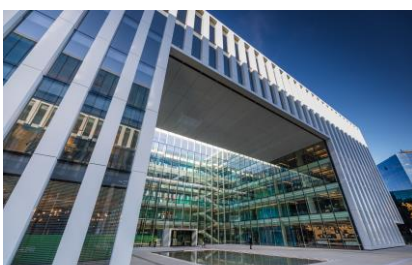


6
CONTRACTS



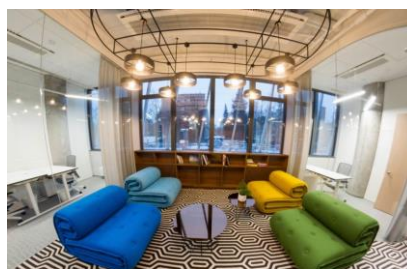
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SPECIALISTS

MANAGED LEASIES



DANSKE BANK

- Space:
- Client: Danske Bank
- Vilnius, Lithuania



MONDAY OFFICE

- Space: 500 sqm
- Client: Urban Inventors
- Vilnius, Lithuania



TRANSUNION

- Space: 2 600 sqm
- Client: TransUnion
- Kaunas, Lithuania